

Rayat Shikshan Sanstha's

**R. B. Narayanrao Borawake College**

Internal Quality Assurance Cell

**IQAC Report-2012-13**

Submitted to NAAC Bangalore

3:56 PM (1 hour ago)

**Naac Office naac.aqar@gmail.com**

to me

**NAAC/AQAR ACK/F 2.33/ 498/61-23 RAR**

*Dear Sir/Madam,*

**Subject: Acknowledgement of AQAR**

*Greetings from NAAC!*

We acknowledge the receipt of online submission of Annual Quality Assurance Report (AQAR).

The philosophy of NAAC is ameliorative and enabling rather than punitive or judgmental, so that all constituencies of institutions of higher learning are empowered to maximize their resources, opportunities and capabilities. In this respect we appreciate your efforts of establishing the IQAC in the institution. One of the important functions of IQAC is to develop realistic and attainable quality benchmarks for each of the academic and administrative activities, means fixing standards for all activities on the basis of its own practices and experiences. The most critical functioning of IQAC's is to keep the institution abreast and abuzz with latest developments in Higher Education and quality sustenance activities. The college may organize workshops, seminars, case studies, multi-disciplinary activities. These activities would expose the students and teachers to new frontiers of knowledge. NAAC is striving its best to promote the quality culture through IQAC in accredited institutions. NAAC has brought out several publications. Some of the Best practices series books are mentioned below:

1. Best Practice Series in Internal Quality Assurance Cell
2. Best Practice Series in Student Feedback and Participation
3. Best Practice Series in Library and Information Services
4. Best Practice Series in Community Engagement
5. Best Practice Series in Evaluation of Students

These best practices series are available in NAAC Website, for Best Practices series kindly go through the web page link <http://www.naac.gov.in/Publications.html>

For AQAR details please see the page link <http://www.naac.gov.in/AQAR.html>

For On-line LOI Submission <http://www.naac.gov.in/Apply Online.html>

You may kindly go through NAAC Website - <http://www.naac.gov.in/> for more details.

Wishing you success in your Endeavour & Quality Enhancement.

Thank you,

AQAR Unit,

National Assessment and Accreditation Council (NAAC),

P.B. No 1075, Nagarbhavi, Bangalore - 560 072.

Prab Badade .



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2.

**1. Kindly provide the details of the institution**

**Name of Institution:**

**Year of Establishment of the Institution:**

**Address Line 1:**

**Address Line 2:**

**City/Town:**

**State:**

**Postal Code:**

**Email Address:**

**2. NAAC Accreditation/ Reaccreditation Details**

**Year of Accreditation/ Reaccreditation:**

**Current Grade:**

**CGPA:**

**3. Institutional Status****4. Contact Person Details**

**Name of Head of Institution:**

**Contact Phone:**

**Email:**

**Website URL:**



Name of IQAC

Mr. P. V. Badadhe

Co-ordinator

Email:

pvhadadhe@gmail.com

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## SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

### 5. Number of academic programmes existing ( Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	<input type="text" value="13"/>
Post Graduate (MA/M.Sc./M.Com etc.)	<input type="text" value="13"/>
Research Programmes (M.Phil/P.hD)	<input type="text" value="03"/>
Certificate Programmes	<input type="text" value="16"/>
Professional Programmes (B.Tech/M.Tech /B.Ed/M.Ed /Medicine/Pharmacy /Paramedical /Nursing etc)	<input type="text" value="00"/>
Other value added programmes	<input type="text" value="01"/>
Any other programme offered (Specify)	<input type="text" value="04"/>

### 6. Details on Programme Development ( Enter a number; 0 for nil)

New programmes added during the	<input type="text" value="03"/>
------------------------------------	---------------------------------

year

**New programmes designed**

**Programmes under revision**

**Interdepartmental collaborative programmes**

**Inter institutional collaborative programmes**

**Number of review committee recommendations implemented (Total)**

**Number of NAAC peer team recommendations implemented**

**Number of UGC/any other expert committee recommendations implemented**

**Number of review committee recommendation under implementation**

**Number of NAAC peer team recommendations under implementation**

**Number of UGC/ any other expert committee recommendations under implementation**

**7. Faculty Details ( Enter a number; 0 for nil)**

**Total faculty**



strength required as per norms for all programmes

Total faculty on rolls	50
Faculty added during the year	05
Faculty positions vacant	13
Faculty left during the year	00
Total number of visiting faculty	13
Total number of guest faculty	08

**8. Qualification of Faculty**

PhD and Above	18
MPhil	06
Masters	15
Any other (Specify)	11

**9. Faculty qualification improvement**

PhD awarded to existing faculty	03
MPhil awarded to existing faculty	00
Any other degree awarded to existing faculty	00

**10. Administrative Staff Details ( Enter a number; 0 for nil)**

Administrative staff (total sanctioned)	18
Administrative staff (Actual strength)	11
Added during the year of reporting	00
Left during the year	00



Number of posts vacant

**11. Technical Support Staff Details ( Enter a number; 0 for nil)**

Technical Support Staff (Total sanctioned strength)

Technical Support Staff (Actual strength)

Added during the year

Left during the year

Number of posts vacant

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### SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

#### 12. Establishment details

	<b>DD</b>		<b>MM</b>		<b>YYYY</b>
	<input type="text" value="23"/>	/	<input type="text" value="10"/>	/	<input type="text" value="2003"/>
<b>Year of establishment of IQAC</b>	Establishment details	Year	Month	Year	
	of establishment of IQAC	Day			

#### 13. Composition of IQAC ( Enter a number; 0 for nil)

<b>Composition of IQAC ( Enter a number; 0 for nil)</b>	<input type="text" value="15"/>
Number of IQAC members	
<b>Number of Alumni in IQAC</b>	<input type="text" value="01"/>
<b>Number of Students in IQAC</b>	<input type="text" value="01"/>
<b>Number of Faculty in IQAC</b>	<input type="text" value="07"/>
<b>Number of Administrative Staff in IQAC</b>	<input type="text" value="01"/>

Number of Technical Staff in IQAC

Number of Management Representatives

Number of External experts in IQAC

Number of any other stakeholder and community representatives

**14. IQAC Meetings**

**IQAC Meetings**  
Number of IQAC meetings held during the year

15. Whether Calendar of activities of IQAC formulated for the academic year

Whether Calendar of activities of IQAC formulated for the academic year  
16. IQAC Plans for Development ( Enter a number; 0 for nil)

**IQAC Plans for Development** ( Enter a number; 0 for nil) Number of academic programmes proposed

Number of value added programmes proposed

Number of skill oriented programmes proposed

Number of faculty competency and development programmes proposed

Number of other staff development programmes proposed



Number of student mentoring programmes proposed

Number of co-curricular activities proposed

Number of inter departmental cooperative schemes proposed

Number of community extension programmes proposed

Any other programmes proposed (Specify)

17. IQAC Plans for development & Implementation ( Enter a number; 0 for nil)

IQAC Plans for development & Implementation ( Enter a number; 0 for nil) Number of academic programmes implemented

Number of value added programmes implemented

Number of skill oriented programmes implemented

Number of faculty competency and development programmes implemented

Number of other staff development programmes implemented

Number of student mentoring programmes implemented

Number of co-curricular activities implemented

Number of inter departmental cooperative programs implemented

Number of community extension programmes implemented

Any other programmes suggested that are implemented (Specify)

18. IQAC Seminars and Conferences ( Enter a number; 0 for nil)

**IQAC Seminars and Conferences ( Enter a number; 0 for nil)**   
 Number of seminars/ conferences/ workshops organized by IQAC within the institution

**Number of participants from the institution**

**Number of participants from outside**

**Number of external experts invited**

**Number of external conferences/seminars/ workshops on institutional quality attended**

Number of events

conducted with IQACs of other institutions as collaborative programmes

19. Did IQAC receive any funding from UGC during the year ?

- Did IQAC receive any funding from UGC during the year ? Yes
- No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

If the response to Qn. 18 is Yes,

please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount) Amount Received from UGC

Amount Received

from any other source including the college management

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

1. Organized four National level seminars.
2. 03 new academic programmes were added during the year.

Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

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**SECTION III**

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

**22. Academic Programmes**

Number of new academic programmes developed or designed by faculty	16
Number of faculty members involved in curriculum restructuring/revision /syllabus development	10
Number of programmes in which evaluation process reformation taken up and implemented	00
Number of active teaching days during the current academic year	241
Average percentage of attendance of students	86 %
Percentage of classes engaged by guest faculty and temporary teachers	3 %
Number of self financed	28

programmes offered

Number of aided programmes offered

programmes offered

Number of programmes discontinued during the year

Number of programmes discontinued during the year

**23. Whether any systematic student feedback mechanism is in place ?**

Yes

**24. Feedback Details (If answer to Question 20 is Yes)**

Percentage of courses where student feedback is taken

Percentage of courses where student feedback is taken

**25. is feedback for improvement provided to the faculty?**

Yes

**26. Faculty Research, Projects, and Publication details for the year**

Number of major research projects undertaken during the year

Number of major research projects undertaken during the year

Number of minor research projects undertaken during the year

Number of minor research projects undertaken during the year

Number of major ongoing projects

Number of major ongoing projects

Number of minor ongoing projects

Number of minor ongoing projects

Number of major projects completed

Number of major projects completed

Number of minor projects completed

Number of minor projects completed

Number of major project proposals submitted for

Number of major project proposals submitted for

external funding

**Number of minor project proposals submitted for external funding**

**Number of research publications in peer reviewed journals**

**Number of research publications in international peer reviewed journals**

**Number of research publications in national peer reviewed journals**

**Number of research papers accepted for publication in international peer reviewed journals**

**Number of research papers accepted for publication in national peer reviewed journals**

**Average of impact factor of publications reported**

**Number of books published**

**Number of edited books published**

**Number of books (single authored) published**

**Number of books (coauthored) published**

**Numbers of conferences attended by faculty**



<b>Number of international conferences attended</b>	<input type="text" value="09"/>
<b>Number of national conferences attended</b>	<input type="text" value="76"/>
<b>Number of papers presented in conferences</b>	<input type="text" value="65"/>
<b>Number of papers presented in international conferences</b>	<input type="text" value="11"/>
<b>Number of papers presented in national conferences</b>	<input type="text" value="54"/>
<b>Number of conferences organized by the institution</b>	<input type="text" value="04"/>
<b>Number of faculty acted as experts resource persons</b>	<input type="text" value="07"/>
<b>Number of faculty acted as experts resource persons - international</b>	<input type="text" value="00"/>
<b>Number of faculty acted as experts resource persons- national</b>	<input type="text" value="07"/>
<b>Number of collaborations with international institutions</b>	<input type="text" value="01"/>
<b>Number of collaborations with national institutions</b>	<input type="text" value="04"/>
<b>Number of linkages created during the year</b>	<input type="text" value="01"/>

**Total budget for research for current year as a percentage of total institution budget**

**Amount of external research funding received in the year**

**Number of patents received in the year**

**Number of patents applied for in the year**

**Number of research awards/ recognitions received by faculty and research fellows of the institute in the year**

**Number of PhDs awarded during the year**

**Percentage of faculty members invited as external experts/resource persons/reviewers /referees or any other significant research activities**

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## SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

### 27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	<input type="text" value="3180"/>
Actual enrollment during the year	<input type="text" value="2676"/>
Student dropout percentage during the year	<input type="text" value="2"/>
Success percentage in the final examination across the courses	<input type="text" value="131"/>
Number of academic distinctions in the final examination and percentage	<input type="text" value="112, 15"/>
Number of students who got admitted to institutions of national importance	<input type="text" value="03"/>
Number of students admitted to institutions abroad	<input type="text" value="05"/>
Number of students qualified in UGC NET/ SET	<input type="text" value="07"/>



Number of students   
qualified GATE/  
CAT/ other  
examination  
(Specify)

**28. Does student support mechanism exist for coaching for competitive examinations?**

**29. Student participation, if response is yes to Qn. 27**

Number of students   
participated

**30. Does student counselling and guidance service exist ?**

**31. Student participation, if answer to Qn. 29 is yes**

Number of students   
participated

**32. Career Guidance**

Number of career   
guidance  
programmes  
organized

Percentage of   
students  
participated in  
career guidance  
programmes

**33. Is there provision for campus placement?**

**34. If yes to Qn. 32**

Number of students   
participated in  
campus selection

programmes

Number of students

selected for  
placement during  
the year

**35. Does gender sensitization program exist ?**

**36. If Answer is Yes to Qn 34**

Number of

programmes  
organized

**37. Student activities**

Number of students

participated in  
external cultural  
events

Number of prizes

won by students in  
external cultural  
events

Number of cultural

events conducted by  
the institute for the  
students

Number of students

participated in  
international sports  
and games events

Number of students

participated in  
national level sports  
and games events

Number of students

participated in state  
level sports and  
games events

Number of students

participated in

university level  
sports and games  
events

**Number of prizes**   
won by students in  
international sports  
and games events

**Number of prizes**   
won by students in  
national level sports  
and games events

**Number of prizes**   
won by students in  
state level sports  
and games events

**Number of prizes**   
won by students in  
university level  
sports and games  
events

**Number of sports**   
and games events  
conducted by the  
institute for the  
students

### 38. Composition of students

**Percentage of**   
Scheduled Caste

**Percentage of**   
Scheduled Tribe

**Percentage of other**   
backward  
communities

**Percentage of**   
women students

**Percentage of**   
physically  
challenged

**Percentage of rural**   
students



Percentage of urban students

### 39. Scholarships and Financial Support

Number of students availing financial support from the institution

Amount disbursed as financial support from the institution

Number of students awarded scholarship from the institution

Number of students received notable national/international achievements/recognition

### 40. Student initiatives

Number of community upliftment programmes initiated by students

Number of literary programmes initiated by students

Number of social action initiatives based on science / environment initiated by students

Number of student research initiatives

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**SECTION V**

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

**41. Whether perspective plan for overall developmental activities is created ?**

Yes

No

**42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?**

Yes

No

**43. Whether benchmarking is created for institutional quality management efforts ?**

Yes

No

**44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format**

1. Introduction of new academic programmes.
2. Continuous internal assessment.
3. 100 % Student feedback.

**45. Is a Management Information System (MIS) in place ?**

Yes

No

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others

(enter the respective details corresponding to the serial numbers)

1. Administrative procedures including finance.
2. Student admission .
3. Student records.

47. Existence of learning resource management

Yes

No

e-database in library

ICT and smartclass room

e-learning sources (e-Books, e-Journals)

Production of teaching modules

Interactive learning facilities

48. Internal resource mobilization : Kindly provide the amount contributed

Research

Consultancy and training

Student contribution

Alumni contribution

Wellwishers

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development



Amount spent for student welfare

Amount spent for staff welfare

**50. Is delegation of authority practiced**

Yes

No

**51. Does grievance redressal cell exist ?**

Yes

No

Faculty

Students

Staff

**52. Grievances received from faculty and resolved ( Enter a number; 0 for nil)**

Number of grievances received

Number of grievances resolved

**53. Number of grievances received from students and resolved ( Enter a number; 0 for nil)**

Number of grievances received

Number of grievances resolved

**54. Number of grievances received from other staff members and resolved ( Enter a number; 0 for nil)**

Number of grievances received

Number of grievances resolved

**55. Has the institution conducted any SWOT analysis during the year**

Yes

No

**56. The SWOT analysis was done by internal or by external agency**

Internal

External

**57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)**

1. Strong management team.
2. Committed teaching and support staff.
3. Consistent academic performance.

**58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)**

1. Delay in introduction of choice base credit system.
2. Limited consultancy.
3. knowledge and use of English language.

**59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)**

1. MOUS / Collaboration with industries and research institutes for training and research.
2. Encourage more sport activities.

**60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)**

1. To strengthen e-learning sources.
2. To generate skill, employable human resources.

**61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)**

1. Re-accredited by NAAC with 'A' grade( CGPA 3.22).
2. Commencement of three new PG academic

**62. How do you perceive the role of NAAC in the quality development of your**

**institution (Suggestions in bullet format to be given below)**

1. Recommendations of NAAC help us to improve our quality of teaching, learning and research.
2. Development of quality culture in the institution.

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**CONCLUDING REMARKS**

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be *separately listed. The best practices in various areas can be listed as a separate annexure.* The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.

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