

Department of English

Open Elective/Generic Elective (OE/GE) Course

Semester-I

Year	Semester	Course Type	Course Code	Course Title	Theory/ Practical	Credit	No. of Lectures / Practical to be conducted
1	I	GE/OE	EN-OE-101T	Communicative Competence in English	Theory	4	60

Semester-II

Year	Semester	Course Type	Course Code	Course Title	Theory/ Practical	Credit	No. of Lectures / Practical to be conducted
1	II	GE/OE	EN-OE-102T	Communicative Competence in English	Theory	4	60

Semester-I**OPEN ELECTIVE/ GENERIC ELECTIVE: OE/GE****Communicative Competence in English**

Course Code & Title	Credits	Credit distribution of the course	
		Theory	Practical
EN-OE-101T Communicative Competence in English	4	4	---

- LEARNING OBJECTIVES:**

The contents of this course are designed with the following learning objectives:

1. To introduce oral and written skills in English
2. To create awareness about using language according to the situation / context
3. To create an awareness among students about mispronunciation
4. To transmit ideas and to build interpersonal skills

- LEARNING OUTCOMES:**

After the completion of this course, the student can be expected to:

- CO-1: Enriching spoken ability in English
 CO-2: Ability of using language and knowing people
 CO-3: Awareness among students about mispronunciation
 CO-4: Acquire the basic skills of effective writing

- COURSE CONTENTS:**

Unit I - Conversation Skills

[20 Hours]

1. Importance of Communication
2. Situational Communication
3. The role of LSRW in Communication

Unit II- Narrative Skills

[20 Hours]

1. Telling Stories with the Help of Points / Pictures

2. Oral Description (describing familiar things, places, persons, pictures etc.)
3. Describing Simple Events (routine activities of oneself and others)

Unit III: Speaking Skills**[20 Hours]**

1. How to write and deliver Speech
2. Telephonic Etiquettes
3. Power point Presentation

• Reading List:

1. *Course in Communication Skills in English*: Aspi Doctor
2. *Spoken English for India*: Bansal and Harrion
3. Augustine, A.E. Joseph, K.V.: *Macmillan Grammar, A Handbook*, Macmillan India Ltd, Delhi 1986
4. Green, David: *Contemporary English Grammar, Structure and Composition*, Macmillan India Ltd, Madras, 1971
5. Narayan Swami, K.R.: *Success with grammar and Composition*, Orient Longman, Hyderabad, 1995
6. Freeman, Serah: *Written Communication in English*, Orient Longman
7. Home Crofton: *Essay, precise, composition and Comprehension* Macmillan Intyhira, S R. Saraswathi, S: Enrich Your English CIEEL OUP
8. Balasubramanian, T. (1981), *A Text book of English Phonetics for Indian Students*, Macmillan

Semester-II**OPEN ELECTIVE/ GENERIC ELECTIVE: OE/GE****Communicative Competence in English**

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		Theory	Practical
EN-OE-102T Communicative Competence in English	4	4	---

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- COURSE CONTENTS:**

Unit 1- Writing Skills **[20 Hours]**

1. Paragraph Writing
2. Email Writing
3. Converting information from charts, tables, diagrams etc verbally and vice-a-versa

Unit 2- Interactive Skills **[20 Hours]**

1. Interview
 - a. Preparation before Interview

- b. Appearing for Interview (entry, probable questions and exit)
 - c. Mock interview
2. Group Discussion

Unit 3: Learner Centred Skills**[20 Hours]**

1. Reading Newspaper
2. Role playing
3. Asking questions to get information

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1. Bansal and Harrison: *Spoken English for India*
2. Augustine, A.E. Joseph, K.V.: *Macmillan Grammar, A Handbook, Macmillan India Ltd, Delhi 1986*
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